Family Promise of Greater Indianapolis

Interfaith Hospitality Network VAN MILEAGE LOG

Drivers: *please complete this mileage form* ***each time*** *you drive the van and keep in the van binder inside van. Family Promise Day Center staff will collect completed sheets from van binders on a monthly basis. These sheets are important for grant purposes as we may get reimbursed for mileage.*

Congregation Name_____ **Week Beginning**_____

Date	Driver Name	Destination(s) (Starting location to middle location to ending location)	Purpose	Beginning Mileage	Ending Mileage	Total Miles
Example: 1/8/17	*Martha Johnson*	*Shalom UMC to Day Center to Shalom UMC*	*Pick up guests from Day Center and transport to congregation for shelter*	*100,000*	*100,025*	*25*

NOTE: Please call Day Center staff at 317-261-1562 to report any van maintenance issues.

8/1/17